

Colonial Pipeline Company


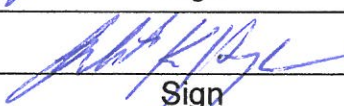


Refueling Plan


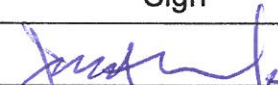

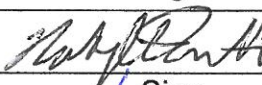
INCIDENT: CR 91

LOCATION: Pelham, AL

DATE & TIME PREPARED: September 16, 2016 19:36

Prepared by:		Michael Johnson	9-16-16
	Sign	Print	Date
Reviewed by:		Robert McCombes	9-16-16
	Sign	Print	Date

APPROVALS:

Colonial LOSC:		Scott Dooley	9-16-16
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Colonial ENVL:		JAMES MCCORMACK	9-17-16
	Sign	Print	Date
Colonial PSC:		Jeff Tiber	9-17-16
	Sign	Print	Date
Colonial SOFR:		Robb Franz	9/17/16
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Colonial IC:			
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FOSC:			
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Colonial Pipeline Company



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***Please note:** All approved plans must be filed with the appropriate Documentation Unit Leader (DOCL) to upload into WebIAP as well as disseminated to proper ICS Staff and/or included in the Situation Display.

Re-Fueling Plan
CR 91 Incident
Effective 9/__/2016

To provide Gasoline for All Responders

In light of the potential for a Gasoline shortage in the retail market, Gasoline will be available for all responders who need to operate their vehicles & equipment (e.g., generators, ATVs, etc.) during the response activities. Gasoline fuel tanks will be staged at Colonial's Pelham Tank Farm in Pelham, Alabama. Responders may send personnel to fuel their gasoline powered equipment on an "as-needed" basis.

Double-walled fuel tanks at Pelham Tank Farm shall be equipped with all necessary parts and fittings to dispense gasoline into approved containers (i.e., safety cans, gas cans). The suppliers of fuel tanks and tanker trucks to stock fuel are listed below.

- | | |
|--|---|
| <ul style="list-style-type: none">• Supplier – Double-wall Fuel Tanks
Estes Equipment Co., Inc.
1258 Old Hwy 11
Birmingham, AL 35235
POC: Dale Simmons
Phone: 205-655-2111 | <ul style="list-style-type: none">• Supplier – Fuel Truck to replenish tanks
Foster Fuels, Inc.
16720 Brookneal Highway
Brookneal, VA 24528
POC: Dale Henderson
Phone: 434-470-0198 |
|--|---|

The gas tank refueling site shall have at least 4,000 gallons of available storage. Fuel trucks shall replenish on-site storage tanks with gasoline on an as-needed basis. The Fuel Attendant on site shall notify Logistics when less than 1,000 gallons of gasoline is left in the tanks. Logistics shall notify the appropriate fuel truck supplier to send a fuel truck to re-fill the tanks.

Before leaving the Staging Area to the Pelham Tank Farm, responders must follow the instructions below:

1. The Staging Manager must be notified prior to leaving Staging. The Staging Manager will record the responder's name, company, and phone number on the 'Responder Fuel Request Log'.
2. Have on-hand either a 'Colonial ID Badge' or a 'Colonial Response ID Badge' as shown here.



3. **For Large Trucks.** Per Shelby County Emergency Manager & Helena Fire Chief, personnel should not plan on traveling to/from Pelham Tank Farm between the times documented below:
 - a. **Monday – Friday 06:30 – 08:30**
 - b. **Monday – Friday 15:00 – 18:00**

Pelham Tank Farm
2999 County Road 52 East
Pelham, AL



Please follow the Traffic Plan for directions to and from Pelham Tank Farm from Staging Area

Approved route to Gas Tank Re-fueling site. **Speed Limit inside the tank farm is 15 mph.**

- Upon entering the facility, turn right past the breaker rack
- Take the first (1st) left past the manifold
- Take a slight left towards the "lay down" yard
- Take the first (1st) left to circle the pond and enter a large gravel lot
- **When entering the gravel lot, stay on the Right side as you approach the fuel tanks**
- Follow the attendant's instructions to get fuel
- **When leaving the gravel lot, stay on the Right side as you exit**
- Leave the exact same path you came

Instructions for dispensing gas from the tanks:

- Check-in with on-site attendant, and provide the attendant with Name and Company.
- Personnel dispensing gas must wear proper PPE (AR or FR clothing, hardhat, safety glasses, safety footwear and chemical resistant gloves)

- Approved (stamped by a nationally recognized testing laboratory UL or FM, or DOT-approved) must be placed on the ground before dispensing gas from tank.
- Vehicles and/or equipment receiving fuel must be grounded.
- The on-site attendant will record the amount of gallons dispensed on the 'Responder Fuel Delivery Log'.

Regulatory Requirements for Gasoline Dispensing Operations

The gasoline dispensing operations will be subject EPA's National Emission Standards for Hazardous Air Pollutants – Gasoline Dispensing Facilities (40 CFR Part 63, Subpart CCCCCC). For this plan, it is assumed gasoline throughput will remain below 10,000 gallons per month.

The aboveground storage tanks are also subject to secondary containment requirements of EPA's Spill Prevention, Control and Countermeasure (40 CFR 112.8(c)(2)) requirements, which are fulfilled by the use of double-walled tanks and the presence of a spill kit staged nearby. The existing tank fill procedures in the facility Normal Operating Procedures and in Section 4.3 of the facility's SPCC Plan will be followed. Periodic inspections shall be performed using the attached checklist (Temporary Fuel Tank Inspection Checklist).

General Requirements

Operate and maintain each tank and associated dispensing equipment in a manner consistent with safety and good air pollution control practices for minimizing emissions. Follow proper operation and maintenance procedures and retain operation and maintenance records.

Specific Requirements

NOTE: Planning Section should be notified when throughput reaches 8,000 gallons. Notify the Environmental Unit Leader when this throughput volume is reached.

Fueling operations shall cease and the Environmental Unit Leader shall be notified immediately, if there is a potential to exceed 10,000 gallons per month of throughput.

For throughput less than 10,000 gallons per month, the following requirements apply:

Do not allow gasoline to be handled in a manner that would result in vapor releases to the atmosphere for extended periods of time. Measures to be taken include, but are not limited to, the following:

- Minimize gasoline spills;
- Clean up spills as expeditiously as practicable;
- Cover all open gasoline containers and all gasoline storage tank fill-pipes with a gasketed seal when not in use;
- Minimize gasoline sent to open waste collection systems that collect and transport gasoline to reclamation and recycling devices, such as oil/water separators.

Keep records of inspection and maintenance activities and any corrective actions to correct malfunction of equipment. The on-site attendant or a facility technician will use the Temporary Fuel Tank Inspection Checklist to record inspections and maintenance activities on a daily basis.

Resource List on site at Pelham Tank Farm:

- Five (5) 500 Gallon Double-Wall Tanks
- Four (4) 300 Gallon Double-Wall Tanks
- 110v transfer pump
- Twelve feet of hose and fittings
- Two (2) Light Plants
- One (1) Fuel Attendant: One day-shift and One night-shift
- Spill kit per tank – ten (10)
- 30lb Fire Extinguisher – six (6)
- Road cones – Two dozen (24)
- Six 55-gal drums
- “No Smoking” signage
- PPE

Responder Fuel Request Log

[illegible]

Responder Fuel Delivery Log

[illegible]

Temporary Fuel Tank Inspection Checklist

Inspector name: _____ Date: _____

Tank Description / Location	Capacity (gal)	Are the following in good condition?				
		Container (a)	Dispensing equipment (b)	Fill port & line (c)	Other valves and fittings (d)	Containment interstice (e)
	500					
	500					
	500					
	500					
	500					
	300					
	300					
	300					
	300					

Provide a detailed description of any noted deficiencies below:

Provide the date and a description of the corrective measures taken to address the deficiency:

Instructions:

- (a) Inspect container for signs of deterioration, corrosion, cracks, discoloration or discharges
- (b) Check dispenser hose and connections for condition, or signs of deterioration, discoloration or leaks
- (c) Check fill ports for discoloration or leaks and for proper closure when not in use
- (d) Check all tank fittings for signs of deterioration, discoloration or leaks
- (e) Verify no fluid in the tank interstice either by checking the interstice indicator / monitor or by opening interstice valve with a pail in place to capture any flow